

**Bridgeport-Spaulling Community School District**  
**BOARD OF EDUCATION ORGANIZATIONAL and BUSINESS MEETING**  
**Monday, January 8, 2018 – 6:00 p.m.**  
**Bridgeport Community High School ~ 4691 Bearcat Blvd. ~ Bridgeport, MI 48722**

*Vision Statement Our students have a solid foundation for a successful life.*

*Mission Statement: We will educate our students to be lifelong learners.*

## MINUTES

01.08.18.01 - **CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG** at 6:00 P.M.

01.08.18.02 - **ROLL CALL OF THE BOARD OF EDUCATION**

Members Present: Michelle Albertson (6:02 PM arrival), Dempsey Allen, Robert Lange, Tedi Morris, Patrick Nelson and John Rhines

Members Absent: Member Jay Bruns

01.08.18.03 - **CITIZEN PARTICIPATION – None**

Action: Member Lange, supported by Member Morris moved to appoint Interim Business Manager Melissa Cabine as the temporary chairman.

AYES: Members Allen, Lange, Morris, Nelson, Rhines and Albertson

NAYS: None

01.08.18.04 – **ORGANIZATIONAL MEETING**

Action: Member Nelson, supported by Member Allen nominated Member Lange for the office of President. Member Allen, supported by Member Lange moved to close the nominations.

AYES: Members Lange, Morris, Rhines, Albertson, Allen and Nelson

NAYS: None

Action: Member Allen, supported by Member Nelson nominated Member Morris for the office of Vice President.

Member Allen moved to close the nominations

AYES: Members Morris, Rhines, Albertson, Allen, Lange and Nelson

NAYS: None

Action: Member Rhines, supported by Member Allen nominated Member Nelson for the office of Secretary. Member Allen moved to close the nominations.

AYES: Members Nelson, Rhines, Albertson, Allen, Morris and Lange

NAYS: None

Action: Member Nelson, supported by Member Morris nominated Member Rhines for the office of Treasurer. Member Allen moved to close the nominations.

AYES: Members Rhines, Albertson, Allen, Nelson, Morris and Lange

NAYS: None

**2018 BOARD OF EDUCATION MEETING SCHEDULE**

January 8, 2018	Organizational/Business	January 22, 2018	ISD CTE Presentation and Professional Development Update
February 12, 2018	Business		
March 12, 2018	Business		
April 9, 2018	Business		
May 14, 2018	Business		
June 11, 2018	Business	June 25, 2018	Budget Workshop & Hearing
August 13, 2018	Business		
September 10, 2018	Business		
October 8, 2018	Business		
November 12, 2018	Business		
December 10, 2018	Business		

Action: Member Nelson, supported by Member Rhines moved to approve the 2018 Board of Education meeting schedule.  
 AYES: Members Albertson, Allen, Morris, Nelson, Rhines and Lange  
 NAYS: None

**APPROVAL OF ANNUAL COMPENSATION FOR BOARD MEMBERS**

Action: Member Rhines, supported by Member Nelson moved to approve the annual compensation for board members at \$20 per meeting not to exceed \$600 annually.  
 AYES: Members Allen, Morris, Nelson, Rhines, Albertson and Lange  
 NAYS: None

**ORGANIZATIONAL MEETING CONSENT AGENDA**

- **DESIGNATION OF PERSON POSTING PUBLIC NOTICES OF MEETINGS** - It is recommended that someone in central office or their designee post public notices of meetings.
- **APPOINTMENT OF RECORDING SECRETARY** - The Executive Assistant for Administration has served in this capacity with alternates assigned as needed.
- **APPOINTMENT OF DEPUTY TO BOARD SECRETARY FOR REPRESENTATION REGARDING ELECTIONS** - It is recommended that the Executive Assistant for Administration be appointed as Deputy to Board Secretary for the purpose of representation regarding elections.
- **APPOINTMENT OF PARLIAMENTARIAN** – The Executive Assistant for Administration has served in this capacity in the past and would be willing to continue.
- **BONDING OF SCHOOL DISTRICT PERSONNEL** - It is recommended that the bonding be set minimally at \$10,000 for all employees, except for the Superintendent of Schools and Director of Business, who will be bonded for \$1,000,000.
- **AUTHORIZED CHECK SIGNATURES** - It is recommended that the following individual(s) are authorized check signers: Carol W. Selby, Superintendent of Schools.
- **DESIGNATION OF DEPOSITORIES** - It is recommended that the following financial institutions be approved as depositories for school district funds:
 

A. First Merit Bank	C. Chase
B. PNC Bank	D. Bank of America

And the following financial institutions approved for investment of school district funds:

A. First Merit Bank	C. Chase
B. PNC Bank	D. Bank of America
- **ANNUAL APPROVAL OF ORDER OF BUSINESS MEETINGS** – Administration recommends using the same format that was used for the 2017 Board of Education meetings.

Action: Member Rhines, supported by Member Nelson moved to approve the Organizational Meeting Consent Agenda.

AYES: Members Morris, Rhines, Albertson, Allen, Nelson and Lange

NAYS: None

**APPOINTMENT OF AUDITOR**

Action: Member Morris, supported by Member Allen moved to approve Yeo & Yeo, PC CPA as the District auditor.

AYES: Members Nelson, Rhines, Albertson, Allen, Morris and Lange

NAYS: None

**BOARD OF EDUCATION MARVIN MORRIS SCHOLARSHIP DISCUSSION** – Member Morris will match with a \$500 contribution. Board members will meet the Scholarship Commission deadline for making contributions.

01.08.18.05 - **AGENDA ADJUSTMENTS** – the following items were added to the agenda.

01.08.18.05a = Hendricks Construction – Rhines

01.08.18.05b = Superintendent Search Discussion - Cabine

01.08.18.05c = Curriculum Committee Report – Morris

01.08.18.05d = Finance Committee Report – Rhines

01.08.18.05e = Resolution Opposing Senate Bills 584-586 and 366 – Lange

01.08.18.06 – **SCHOOL BOARD RECOGNITION** – Cabine

01.08.18.07 – **CONSENT AGENDA**

Action: Member Nelson, supported by Member Morris moved to approve the December 2017 Check Register, December 2017 Board Report and the Monday, December 11, 2017 Business meeting minutes.

AYES: Members Morris, Rhines, Albertson, Allen, Nelson and Lange

NAYS: None

01.08.18.05a = **HENDRICKS CONSTRUCTION**

Action: Member Rhines, supported by Member Morris moved to hire Hendricks Construction as the construction managers.

AYES: Members Morris, Rhines, Albertson, Allen, Nelson and Lange

NAYS: None

01.08.18.05e – 5 = **RESOLUTION OPPOSING SENATE BILLS 584-586 and 366**

Action: Member Morris, supported by Member Nelson moved to adopt the Resolution Opposing Senate Bills 584-586 and 366.

AYES: Members Allen, Morris, Nelson, Rhines, Albertson and Lange

NAYS: None

01.08.18.08 – **BOARD AND SUPERINTENDENT COMMENTS**

01.08.18.09 – **ADJOURNMENT** at 7:01 P.M.

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Pat Nelson, Secretary

Robin C. Johnson, Recording Secretary

Persons with disabilities who need accommodations are to call the Human Resources Department or the Superintendent's Office at least one week prior to the scheduled meeting so that arrangements may be made for that particular meeting. The person requesting accommodations may be required to provide documentation regarding the need for the accommodation.

It is the policy of the Bridgeport-Spaulling Community School District that no person shall, on the basis of race, color, religion, national origin or ancestry, sex, age, disability, height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. Inquiries or allegations of discriminatory practices within the District should be directed to the Superintendent, Bridgeport-Spaulling Community School District, P.O. Box 657, Bridgeport, Michigan 48722-0657, Phone: (989) 777-1770.